## **Job Description College Campus Ambassador**

<b>Important Note</b>	All Benefits and Perks like Stipend / Salary will be subjected to Functional Target
	Achieved by you as an employee / intern during employment or Internship period.*
Interview Rounds	Round I: - Written Test Based on Job Description Files Provided By HR.
	Round II :- Personal Interview.
Job Types	Full-time, Part-time, Fresher, Internship, Freelancer
Benefits & Perks	<ul> <li>Experience Certificate / Letter Of Recommendation For Interns / Freelancers</li> <li>Salary Or Stipend</li> <li>Performance Bonus</li> </ul>
	Timely Promotion
Preferred Candidate	Candidates who can relocate to Bangalore. Work From Home or Own City allowed
Location	after Joining & Induction. Final decision about work from home is reserved by
	management.
Take Home Salary Range	Rs. 15,000/- To Rs. 25,000/- (Negotiable For Right Candidate).
For All Positions	
Functional Target	1. Certain Number Of College Campus Workshops (Minimum 3 To 25) or
	Incubation Center related activities With Revenue Amount linked to take home
	salary / stipend / other benefits & Perks. No. Of Activities or Tasks is linked to
	take home salary / stipend / other benefits & Perks.
	2. Recruited Candidate must be WORKING. That Means candidate should WORK
	and not leave the internship / job after document submission & Joining. Such
	candidates will not be counted in functional targets.
Stipend Range For	Rs. 6,000/- To 9,000/- For Interns (We calculate and issue the stipend even if the
Interns	complete target is not achieved but the intern must achieve more than the functional
	target required for Certificate & LOR.)*
Work Location	Bangalore Office / HYBRID / College Incubation Center / Work from HOME /
	Online. Candidates can work from home after selection.
Internship Duration	Minimum 1 Month To 6 Months (Can be Extended Based on performance)
<b>Employee Minimum</b>	1 Year
Service Period	
<b>Employee Probation</b>	3 Months (Can be extended up to 6 months)
Period	
Working Hours	Flexible. Minimum 2 To 8 Hours
Project Skills &	❖ Non Technical Position
Qualifications Required	

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All Students Pursuing Degree / Post Degree, Any Graduate, Digital Marketing,	
Social Media Marketing, Email Marketing, Any Graduate, Digital Marketing,	
Social Media Marketing, Email Marketing, MS Office, Email Marketing, Excellent	
Communication Skills, Talent Acquisition Skills, Target Oriented Approach.	

## **Detailed Roles & Responsibilities**

## Position Title :- College Campus Ambassador

- Understanding BuziBrAIns Incubation Center Related Activities, Terms & condition along with the Incubation Center Set Up proposals for Colleges/institutes.
- Contacting Colleges/Educational Institutes/Private Institute for Setting up BuziBrAIns Incubation Centers /
  For Conducting Recruitment Drives in college campuses. In General, College List WILL NOT be provided.
  Campus Ambassador can search the college details on their own using Social Media or Other media.
- Assisting the College Authorities understand the BuziBrAIns Incubation Center Related Activities.
- Act as a complete communication mediator between College Authorities & BuziBrAIns Management for all activities. Be Responsible for financial transaction (If Involved Any).
- Contact engineering/management colleges / private training institutes to organize the A.I.M.S. technical workshops & recruitment drives.
- Responsible for issuance and delivery of participation certificates to all participants.
- Coordinate for placement & training related activities in college campus.
- Achieve assigned functional targets in terms of the number of Incubation Center activities as well as the contributing towards the company's growth.

## **Important Terms & Conditions Applicable To All Staff**

- 1. Packages include Take Home Salary For Candidate not the CTC. All Packages are negotiable and discussed during the interview.
- 2. Job profile & Responsibilities may vary time to time depending on the candidate's skills and company's requirements.
- 3. Employees joining us should sign the undertaking for "Minimum Service Period".
- 4. Candidates should be flexible enough to relocate to other parts of India in case if required.
- 5. Candidates should be adoptive and willing to learn A.I.M.S.(Artificial Intelligence Management System).
- 6. Candidates should be hardworking and willing to travel to the customer place in the required scenario.
- 7. The decision for the On Job Training (OJT) and other skills enhancement workshops will be taken by the Regional Reporting Head Of Company.

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